

## MEMORANDUM OF DELEGATION

### CONTRACT AUTHORITY

To: Anna Williams, Interim Associate Director  
Office of Research Ethics

Pursuant to Iowa State University's Contracting Authority Policy, the President of Iowa State University has delegated to me as Interim Senior Vice President for Operations and Finance authority to sign contracts on behalf of Iowa State University except for matters for which the Board of Regents has retained authority. The Contracting Authority Policy also permits me to delegate my authority to others.

I authorize you to sign contracts for the following on behalf of Iowa State University subject to the limitations below:

1. Certifications and other documents submitted to the Directorate of Defense Trade Controls relating to export control matters

Your authority is limited as follows:

1. You may not sign a contract or agreement if it contains a clause requiring ISU to pay any funds or if ISU will be receiving any funds.
2. You may not sign any contract that you have been instructed not to sign.
3. You may not re-delegate your authority.

This delegation shall be effective so long as you remain in your position as Interim Associate Director, Office of Research Ethics, unless revoked sooner by the President of Iowa State University, by me, or by my successor.

Signed this   5th   day of  June, 2024 

*Heather L. Paris*

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Heather Paris  
Interim Senior Vice President for Operations and  
Finance

cc: Office of General Counsel