

## MEMORANDUM OF DELEGATION

### CONTRACT AUTHORITY

TO: Pam Helfer, Assistant Director

Pursuant to Iowa State University's Contracting Authority Policy, the President of ISU has delegated to me as the Director of the Office of Sponsored Programs Administration authority to sign "applications, proposals, grants, contracts and agreements relating to economic development, research and sponsored projects". The Contracting Authority Policy also permits me to delegate my authority to others.

I authorize you to sign sponsored research agreements on behalf of ISU as listed below:

All awards and post-award activities

Your authority is limited as follows:

1. You do not have authority to re-delegate this authority

This delegation supersedes all prior delegations to you and shall be effective so long as you remain in your position as Post-Award Administrator with the Office of Sponsored Programs Administration, unless revoked sooner by the President of Iowa State University, the Vice President for Research, me or my successor.

Effective the 1<sup>st</sup> day of April, 2024

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Rebecca Musselman  
Director  
Office of Sponsored Programs Administration

Send copies of completed delegations to:  
Office of General Counsel