

**MEMORANDUM OF DELEGATION
CONTRACT AUTHORITY**

TO: Nathan Thole
Director, Printing Services

Pamela Elliott Cain, Senior Vice President for Operations and Finance, delegated to me as Assistant Vice President for Specialty Business Services & Cultural Arts the authority to sign certain contracts on behalf of Iowa State University. She has also authorized me to further delegate that authority to others.

I authorize you to sign the following contracts on behalf of ISU:

1. Contracts to provide printing services to: other state board of regents institutions; affiliates of state board of regents institutions; federal, state, and local government entities; nonprofit organizations; entities established pursuant to Iowa Code chapter 28E; and student organizations, so long as you use a template approved by the Office of University Counsel or a client-provided agreement approved by the Office of University Counsel.

I further authorize you to re-delegate your authority to others in your unit.

Your authority is limited as follows:

1. You may not sign any contract that you have been instructed not to sign.

This delegation supersedes the delegation issued to you on January 11, 2016 and shall remain in effect so long as you remain in your position as Director of Printing Services, unless revoked sooner by the President of Iowa State University, the Senior Vice President for Operations and Finance, by me, or by my successor.

Signed this 11 day of MARCH, 2022



Duane Reeves
Assistant Vice President for Specialty Business Services &
Cultural Arts

Send copy of completed delegation to the Office of University Counsel