

MEMORANDUM OF DELEGATION
CONTRACT AUTHORITY

TO: Michael Newton
Associate Vice President for Public Safety

Pursuant to Iowa State University's Contracting Authority Policy, the President of Iowa State University has delegated to me as Senior Vice President for Operations and Finance authority to sign contracts on behalf of Iowa State University except on matters for which the Board of Regents has retained authority. The Contracting Authority Policy also permits me to delegate my authority to others.

I authorize you to sign the following on behalf of Iowa State University:

1. Contracts with other law enforcement agencies to obtain or provide support services, if the Office of University Counsel has reviewed and approved the contract
2. Commercial insurance applications and renewals
3. Insurance proof of loss submittals
4. Settlement letters submitted by insurance companies for settlements in which Iowa State University will receive payment, if the Office of University Counsel has reviewed and approved the letter
5. Alcohol license applications and renewals
6. Alcohol approvals for caterers on Iowa State University property or in Iowa State University facilities

You may re-delegate this authority to others in the departments and offices that report to you.

This delegation shall be effective retroactively as of the date of your appointment as Associate Vice President for Public Safety and shall remain in effect so long as you remain in your position as Associate Vice President for Public Safety, unless revoked sooner by the President of Iowa State University, by me, or by my successor.

Signed this 6 day of January, 2020



Pamela Elliott Cain

Interim Senior Vice President for Operations and Finance

Send copies of completed delegations to:
Office of University Counsel