

## MEMORANDUM OF DELEGATION

### CONTRACT AUTHORITY

TO: Calli Sanders, Senior Associate Athletics Director

Warren Madden as Vice President for Business and Finance has delegated to me as Director of Athletics authority to sign certain contracts and to further delegate that authority.

Subject to the authority retained by the Board of Regents and the limitations on the Vice President for Business and Finance's authority as set forth in ISU's Contracting Authority Policy (Non-Employment Related), I authorize you to sign the following on behalf of ISU:

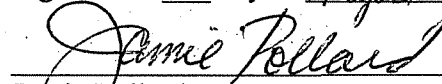
1. Contracts for athletic competitions
2. Agreements for lodging, ground transportation, and meals in connection with away games or in emergency situations so long as Athletics maintains appropriate documentation supporting its selection of the service provider
3. Supplemental agreements setting forth specific terms where such supplemental agreements: (a) are subject to a master agreement that has been reviewed and approved by the Purchasing Department; (b) state that the terms of the master agreement shall control if the supplement agreements contain terms inconsistent with the master agreement; and (c) relate to transportation and meals
4. Agreements for intermittent or short-term use of others' facilities for public relations events or practices held by Athletics.

Your authority is limited as follows:

1. You may not sign any athletic competition contracts that are broker or promoter agreements unless such contracts have been reviewed by the Office of University Counsel.
2. You may not sign any agreement for air travel or ground transportation to the site of away games. The foregoing does not apply to ground transportation at the location of the away game.
3. You may not sign any contract where the Vice President for Business and Finance has determined that unusual circumstances exist requiring the attention of the Board of Regents.
4. You do not have authority to re-delegate this authority.

This delegation supersedes the delegation I issued to you on May 26, 2009 and shall be effective so long as you remain in your position as Senior Associate Athletics Director, unless revoked sooner by the President of Iowa State University, the Vice President for Business and Finance, by me, or by my successor.

Signed this 15<sup>th</sup> day of August, 2011



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Jamie Pollard  
Director of Athletics

Send copies of completed delegations to:  
Office of University Counsel  
Assistant Vice President for Business Services